**[Benteen Elementary School]**

**Date: April 20, 2020]**

**Time: [3:35]**

**Location: [**Join Zoom Meeting

<https://zoom.us/j/99550069864?pwd=V3grRC96VUJJTDkwMmJWZSt6Vk9Hdz09>

Meeting ID: 995 5006 9864

Password: 5Msna5

1. **Call to order:** [3:39 pm ]
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | Dr. Andrew Lovett | Present |
| **Parent/Guardian** | Ms. Vanessa Sanchez | Present |
| **Parent/Guardian** | Dr. Tonya Spurley | Present |
| **Parent/Guardian** | Ms. Yajarh Martinez | Present |
| **Instructional Staff** | Ms. Kai Jackson | Absent |
| **Instructional Staff** | Mrs. Wilma Brightharp | Present |
| **Instructional Staff** | Ms. Michelle Partridge | Present |
| **Community Member** | Mr. Jim Williamson | Absent |
| **Community Member** | Lance Robertson | Present |
| **Swing Seat** | Brian Bowers | Present |
| **Student** *(High Schools)* |  |  |

**Guests Present:** N/a

**Quorum Established:** [Yes]

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda: Sanchez set the motion, and Partridge Second**

Members Approving: All present

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

* 1. **Approval of Previous Minutes: Based on Summary: : Sanchez set the motion, and Partridge Second**
  2. *List amendments to the minutes:*

Motion made by: [

Members Approving: All present

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

* 1. **Action Item 1:** None were Discussed

1. **Discussion Items** *(add items as needed)*
2. **Information Items** *(add items as needed)*

**Benteen Virtual Learning**

1. **Announcements**
2. **Adjournment**

Motion made by: [Ms. V. Sanchez]; Seconded by: [Ms Partridge]

Members Approving: All present

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

**ADJOURNED AT** [4:00 pm]

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**Minutes Taken By:** [Spurley

**Position:** [Secretary]

**Date Approved:** [Insert Date the Minutes are **APPROVED** by the GO Team]